

North Andover Housing Authority

One Morkeski Meadows
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Minutes of the Meeting of June 23, 2023

The regular meeting of the North Andover Housing Authority was held on Thursday, June 23, 2023, at the Community Room at Morkeski Meadows.

Proper 48-hour notice was filed with the Town Clerk.

Stephen Long called the meeting to order at 4:00 P.M. and upon roll call the following answered present:

Max Butterbrodt
Edward Capodilupo
Marsha Finkelstein

Maggie Cleary, Executive Director of the North Andover Housing Authority was also in attendance.
Tracy Watson was absent.

Minutes

The board reviewed the minutes of the previous regular board meetings held on May 25, 2023. Max Butterbrodt made a motion to approve the minutes as amended. Marsha Finkelstein seconded the motion. The motion carried by a board vote of 4-0.

Tenant / Public Participation

There were no members of the public in attendance. Resident Board Member Edward Capodilupo did not have any matters to bring forth either.

New Business

- a. EOHLC (formerly known as DHCD) Annual Plan for Fiscal Year 2024 for North Andover Housing Authority's State-funded Public Housing: The board reviewed and commented on the plan. Max Butterbrodt questioned the vacancy turnover time listed in the Maintenance and Repair Plan section. Maggie Cleary explained that the average turnover time is high because it includes the units that have waivers at Veterans Housing for Project 196062. Edward Capodilupo made a motion to approve the North Andover Housing Authority Annual Plan for FY 2024. Marsha Finkelstein seconded the motion and it passed 4-0.
- b. Board Vote - Review of Resident Balance Report, Vacancy Report, and Work Order Report for May 2023, and Financials for April 2023: Maggie Cleary updated the board on court cases related to resident balances. Edward Capodilupo then made a motion to approve the Resident Balance Report, Vacancy Report, and Work Order Report for May 2023 and April 2023 Financials. Marsha Finkelstein seconded the motion, and it was approved 4-0.
- c. Report of the Executive Director: Maggie Cleary updated the board on general housing authority business, including her return from maternity leave, staff trainings, and the change from DHCD to

EOHLC. Maggie Cleary then updated the board on capital activities at both the state and federal complexes, including the contract signing for the interior door project at McCabe Court.

Other Business

Marsha Finkelstein made a motion to adjourn the meeting. The motion was seconded by Max Butterbrodt and passed 4-0. Stephen Long declared the meeting adjourned at 4:42 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Maggie Cleary".

Maggie Cleary
Executive Director