

North Andover Housing Authority

One Morkeski Meadows
North Andover, MA 01845



(978) 682-3932
(978) 794-1142 FAX
(800) 545-1833 Ext. 100 TDD

Minutes of the Meeting of January 20, 2022

The regular meeting of the North Andover Housing Authority was held on Thursday, January 20, 2022 at the Community Room at O'Connor Heights.

Proper 48-hour notice was filed with the Town Clerk.

Mary Beth Soucy-Larkin called the meeting to order at 4:00 P.M. and upon roll call the following answered present:

Mary Beth Soucy-Larkin
Max Butterbrodt
Edward Capodilupo
Stephen Long

Maggie Cleary, Executive Director of the North Andover Housing Authority was also in attendance. Tracy Watson was absent.

Minutes

The board reviewed the minutes of the previous regular board meeting held on December 16, 2021. Ed Capodilupo then made a motion to approve minutes of the meeting of December 16, 2021. Stephen Long seconded the motion. The motion carried by a board vote of 4-0.

Tenant Participation

There were no comments from tenants at this meeting.

New Business

- a. Board Vote - Review of Resident Balance Report, Vacancy Report, Work Order Report for December 2021 and Financials from November 2021: Edward Capodilupo made a motion to approve the resident balance report, vacancy report, and work order report for December 2021 and the Financials for November 2021. Stephen Long seconded the motion and it was approved 4-0.
- b. Board Signature – Annual Campaign Finance Report: Maggie Cleary circulated the Annual Campaign Finance Report for signature by board members, certifying that all members do not have political committees or a campaign fund in existence.
- c. Report of the Executive Director: Maggie Cleary updated the board on general housing authority business, including some updates on the Family Self Sufficiency Program. She also updated them on capital activities at both the state and federal complexes. No vote was necessary.

Other Business

Stephen Long made a motion to adjourn the meeting. The motion was seconded by Edward Capodilupo and passed 4-0. Mary Beth Soucy-Larkin declared the meeting adjourned at 4:26 p.m.

Respectfully Submitted,

Maggie Cleary

Maggie Cleary
Executive Director